

**The Hong Kong Virtuoso Chorus
Hong Kong Inter-School Choral Festival
Advisory Committee on Programme & Development 2026-2028**

For the purposes of this document, The Hong Kong Virtuoso Chorus (HKVC) shall be referred to as “the Organiser”, Hong Kong Inter-School Choral Festival (HKICF) as “the Festival”, and the Advisory Committee on Programme & Development 2026-2028 as “the Committee”.

I. Committee Structure (15 to 17 Members)

Chairman:

- a. Artistic Director, HKICF (Ex-officio)

Secretariats:

- b. Senior Manager (Programme), HKICF (Ex-officio)
c. Senior Manager (Development), HKICF (Ex-officio)

Committee Members:

- d. 2 Higher Education Music Faculty Members
e. 3 to 4 Secondary School Music Teachers
f. 3 to 4 Primary School Music Teachers
g. 2 Kindergarten Teachers
h. 2 External School Choir Conductors (Non-Faculty)

II. Terms of Reference

As an advisory platform, the Committee supports the continuous improvement and development of the Festival, by gathering, consolidating, and discussing stakeholders' feedback, and formulating recommendations for the Organiser. While the Committee's role is advisory and facilitative, executive and decision-making authorities remain vested in the Organiser.

- To assist in gathering and consolidating feedback and insights from schools, teachers, students, and parents regarding the Festival's programmes and arrangements, thereby enabling the Organiser to gain a deeper understanding of stakeholders' needs.
- To evaluate the effectiveness of the Festival's activities and formulate strategic recommendations for improvement.
- To assess and discuss current and anticipated needs within the choral education sector.
- To assist in conceptualising and promoting effective professional development activities for music educators.
- To provide recommendations on exchange initiatives involving inbound overseas choirs and outbound Hong Kong choirs.

- To assist in promoting engagement in the Festival's activities among schools, teachers, students, and parents.
- To provide recommendations on publicity and strategic promotion for the Festival, thereby assisting in enhancing its impact within the school sector and the field of choral education.

III. Term of Office

The term of office shall be two years, commencing on 1 July 2026 and concluding on 30 June 2028.

IV. Terms of Appointment

1. By Invitation
 - Candidates eligible under criteria set out in section I. (d); and
 - Individuals by direct invitation at the discretion of the Chairman.
2. Open Nominations
 - Candidates eligible under criteria set out in section I. (e) to (h); and
 - Interested music teachers or conductors, including past Festival participants, are invited to apply in an individual capacity. Nominations will be announced via the Festival website and notices to schools, teachers, and music communities. To verify their professional standing and credibility, applicants must include a confirmation letter signed by their school or institution upon submission.
 - The Chairman shall approve or reject applications based on the candidates' intent to participate, professional background, and capacity for commitment, as well as the diversity and broad representation of the Committee membership.
 - In the event that the number of applicants in any given category exceeds the quota recommended in the Committee structure, the Chairman shall select the most suitable candidates to serve in that category based on the aforementioned principles.
 - In the event that the number of applicants in any category is less than the quota recommended in the Committee structure, the Chairman may, having regard to the individual music teachers' or conductors' professional background, capacity for commitment, and the diversity and broad representation, directly invite individuals to serve as members of the Committee.

V. Miscellaneous

- Committee members shall participate in two to three meetings during their term of office. Apart from Ex-officio members, the Organiser shall recommence the appointment and nomination process upon the expiration of each term. Outgoing

or ongoing Committee members are welcome to reapply; however, their applications shall be subject to the same aforementioned selection process and criteria as all other applicants.

- Committee members shall maintain confidentiality regarding all information acquired during the course of Committee business, both during and after their term of office.
- The list of Committee members may be published on the Festival website and its official publications.
- Committee members shall serve on a voluntary basis and shall not receive any remuneration, financial compensation, or material gifts for their service.

VI. Recruitment Timeline

- Late June: Completion of Recruitment Process (Phase 1)
- Mid-July: Completion of Recruitment Process (Phase 2)
- Late July: Convening of the First Committee Meeting to deliberate on HKICF 2027