

Hong Kong Inter-School Choral Festival (Contract) Artistic Coordinator (5-month contract)

Job Description

This position offers a chance to work as part of a highly dynamic and tight-knit group. The intern will work directly with the founder and conductor, Kelvin Lau, to direct choir rehearsals and performances as the artistic coordinator, where they can sharpen their techniques in choral singing / conducting and grow through practical training.

In addition, the intern will also gain invaluable experience in organizing choral concerts and events. They will be involved in curating large-scale choral events for students and teachers, collaborate with seasoned veterans from Hong Kong and other parts of the world, and meet with potential sponsors.

Working in such a closely-bonded environment means they can receive timely feedback and guidance on their work and help shape the programmes and the direction of the organization as a valuable member of the team.

Main Responsibilities

- Under the supervision of the founder and conductor, assist in all aspects of organizing HKVC's flagship programme – the Hong Kong Inter-School Choral Festival
- Assist in conducting weekly rehearsals and preparing choral instruction materials for Hong Kong Inter-School Choir to prepare the choirs for their annual performance
- Participate as a member of the Teachers' Choir and assist in its weekly rehearsals
- Attend and assist in workshops by local and international conductors and vocal pedagogues and choir clinics and exchanges at participating primary and secondary schools
- Attend and assist in school visits and programme implementation in the School Choir Incubator Programme & School Choir Advancement Programme
- Coordinate and provide artistic support for the 12 full concerts to be held in 2025 and 2026 featuring selected primary and secondary school choirs and other guest choirs, including the HKICF 2026 Guest Choir of the Year from Guangzhou and USA

You should have/be:

Candidates must be permanent residents of the Hong Kong Special Administrative Region aged 18 or above.

Education

Hold a Bachelor's degree in music (choral experience a plus), Master's degree preferred, Associate Degree Graduates or Higher Diploma Holders of local or overseas tertiary institutes or above, obtained within the last 3 school years at the time of application.

Requirements

- Motivated and energetic
- Able to adapt to a flexible and fast-paced working environment
- Keen interest and prior experience in conducting
- Good command of both written and spoken English and Chinese
- Basic command of word processing software, e.g. Word, Excel, PowerPoint etc.

Application Process

The Hong Kong Virtuoso Chorus Limited is an equal opportunity employer. Interested candidates should email their cover letter, CV, expected salary with contact information to info@hkvchorus.org by 20 Mar 2025.

The information provided will be kept confidential and used for recruitment purposes only. Applicants not contacted within six weeks may consider their applications unsuccessful.